

Reporting Calendar for 2014-15

Term 1A:

Wk 6: Year 7 Settling-in Report

Wk 6: Year 11, 12 and 13 Grade Reports

Term 1B:

Wk 2: Year 11 Post School Options Information Evening

Wk 5: Year 11 and 13 Mocks

Wk 6: Year 11, 12 and 13 Full Reports

Wk 6: Year 8, 9 & 10 Grade Reports

Term 2

Wk 4: Post School Options Evening

Wk 5: Year 11, 12 and 13 Parent Consultation Evening

Wk 6: Year 9 Options Evening

Term 2B

Wk 3: Year 8 Full Report

Wk 4: Year 8 Parent Consultation Evening

Wk 5: Year 9 Full Report

Wk 6: Year 9 Parent Consultation Evening

Wk 6: Year 10, 11, 12 and 13 Grade Reports

Term 3B

Wk 3: Year 7 Full Report

Wk 3: Year 8 Grade reports

Wk 4: Year 7 Parent Consultation Evening

Wk 5: Year 10 Full Report

Wk 5: Year 9 Grade Reports

Wk 6: Year 10 Parent Consultation Evening

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Timing of the completion of Full Reports

- Reports will be on-line 4 and a half weeks before the issue date
- Teachers will have 2 weeks to complete comments and have them buddy checked.
- Tutors will have 1 and half weeks to check reports and include written comments.
HoY make final checks on-line
- Tuesday of the week of issue the reports are collated and printed for signing
- Reports will be issued on Thursday by Tutors at pm registration
- Tutors to collate the parent returns for HoY to check

Timing of the Grade Reports:

- Reports on line 4 weeks before issue
- Teachers will have 3 weeks to complete comments and have them buddy checked.
HoY have 1 week to check reports.
- Tuesday of the week of issue the reports are collated and printed for signing
- Reports will be issued on Thursday by Tutors at pm registration
- Tutors to collate the parent returns for HoY to check